

*Top Class Education
in a
Vibrant Environment
driven by
Research & Innovation*

Kohat
University of
Sciences &
Technology
Student User
Guide

Campus Management Solution for Kohat University of Sciences and Technology (KUST)

Student User Guide



Instructions for Filling of Online KUST Admission Registration Form

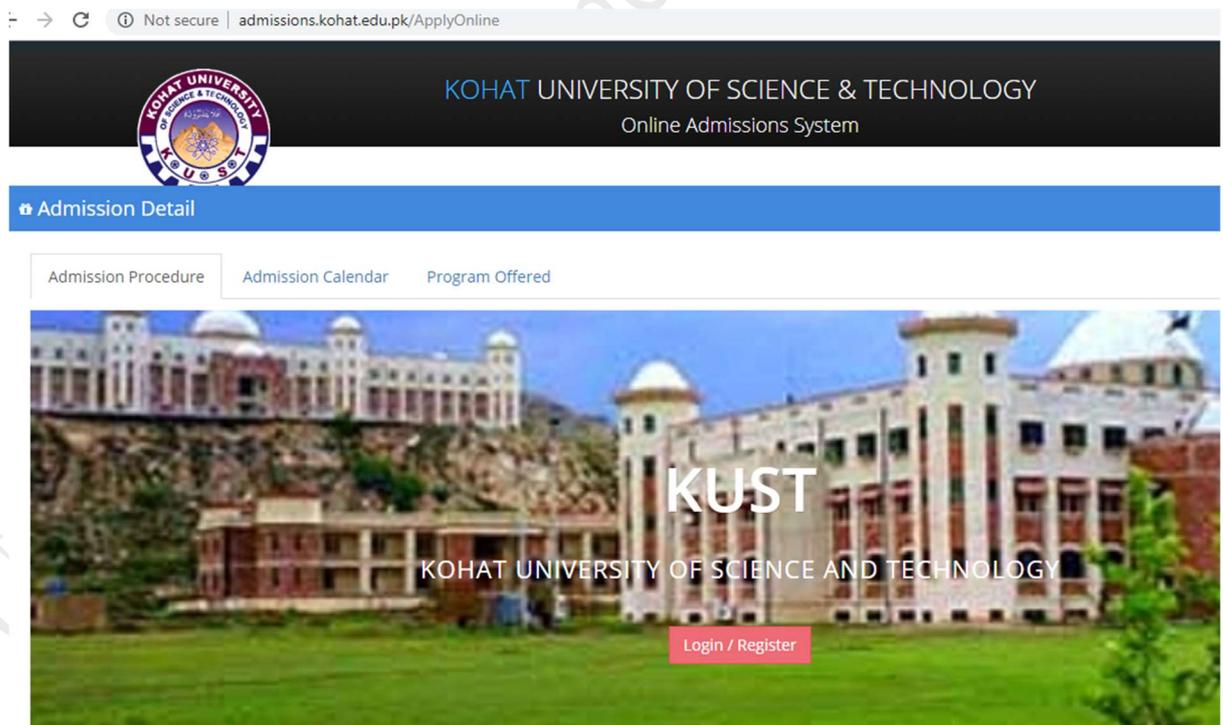
Note: Misrepresentation of facts or false information will lead to cancellation of candidature/admission at any stage.

General

1. For applying to KUST you must have valid email id. While filling registration form your activation code/link will be sent at this email address.

Steps

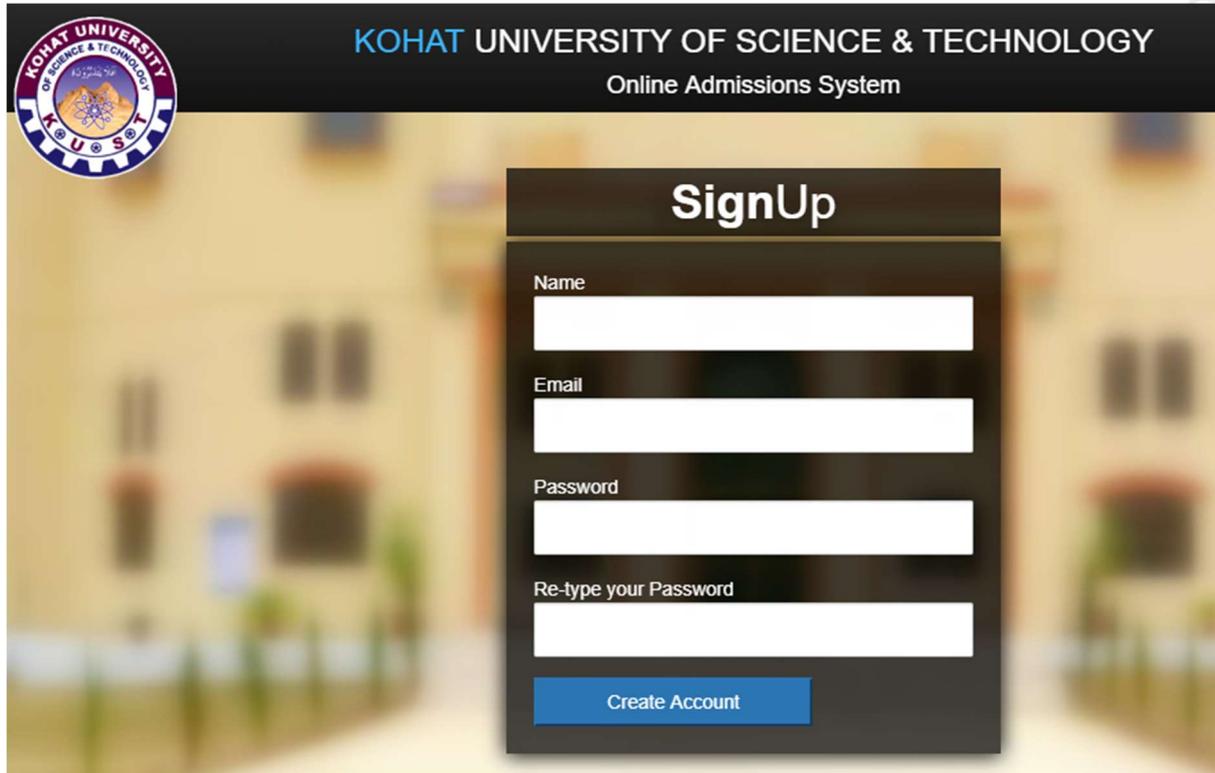
1. Open any updated web browser compatible for KUST CMS.
2. Enter URL <http://admissions.kust.edu.pk/ApplyOnline>



3. Click on Login/Register.

Create Account Information

4. Click on 'Create Account' and get registered by providing valid e-mail address and other details.

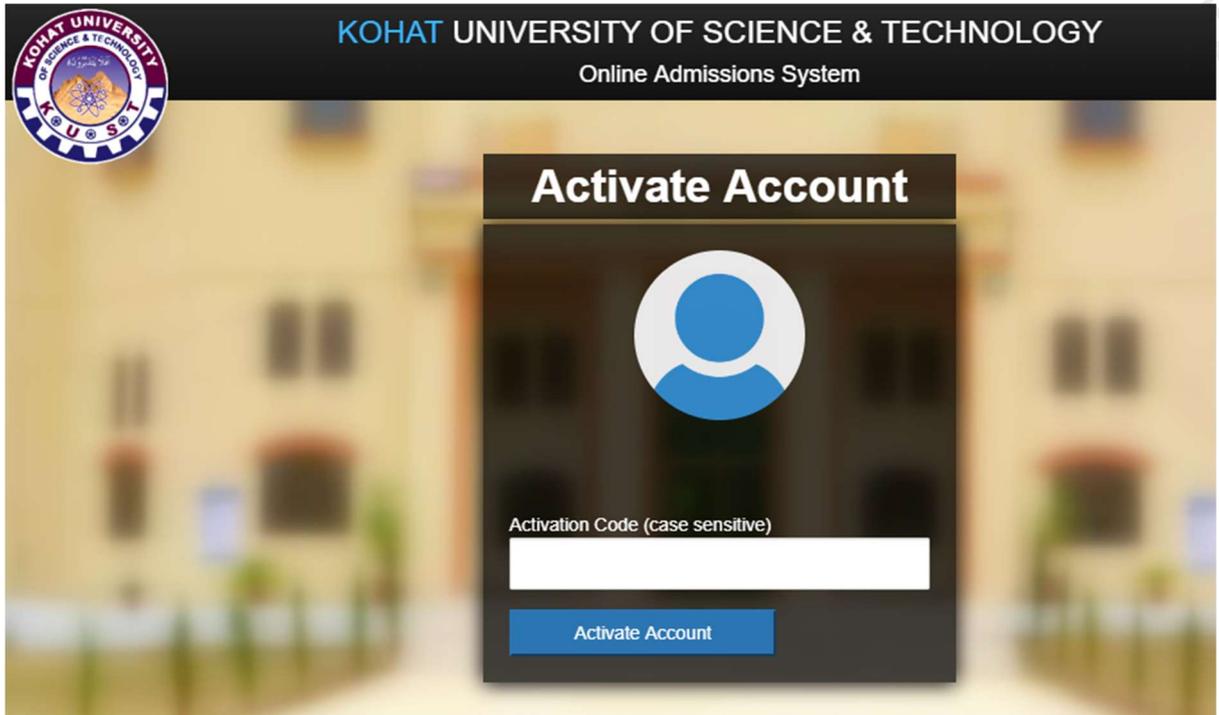


The screenshot shows the 'Sign Up' form on the Kohat University of Science & Technology Online Admissions System. The form is set against a blurred background of a university building. The form fields are as follows:

- Name:** A white text input field.
- Email:** A white text input field.
- Password:** A white text input field.
- Re-type your Password:** A white text input field.
- Create Account:** A blue button located at the bottom of the form.

The header of the page includes the university's logo on the left and the text 'KOHAT UNIVERSITY OF SCIENCE & TECHNOLOGY Online Admissions System' on the right.

5. After account creation, a popup message will be appeared on your screen that ***"Your account has been created successfully, and an activation mail has been sent to your email account. Please check your email."***
6. Click 'OK' and the following page will be displayed.



Activation Code

7. Candidate will receive a confirmation email from KUST-CMS be allotted an **activation code/link** to access the online application form.
8. Copy the activation code and paste it in the display window to activate your account.

KUST Admission Requirements

Dear Altaf!

Thank you very much for your interest in KUST. **We warmly welcome you!**

Please prepare the following documents before you start make an application for admission online:

1. Scanned Copies of your degrees/certificates
2. Passport size picture not older than 6 months
3. Scanned Copy of valid entry test result card or score. NTS-NAT/NTS-GAT/ETC and other Govt. recognized admission entry tests are valid to take admission at KUST. In order to facilitate candidates, KUST has also arranged on campus NTS-NAT/NTS-GAT on January 30, 2019. Interested candidates are required to apply through the NTS official website.
4. Admission processing fee Slips:
For Undergraduate programs: You need to submit Rs. 700/-- per program whereas for Graduate program you need to deposit Rs. 1000/- per program in KUST online account i.e. 0343-00002209-01.
5. For Graduate Programs (MS/MPhil/PhD): It is mandatory to have a study proposal

In case you don't have the copies of the above documents, **DON't WORRY** you may still get User ID and Password on the system and enter basic information such as address, etc.

Thanks, Admission team at KUST.

NOTE: It is recommended to use Google Chrome for better user experience.

Close

Admission Requirements/Instructions

9. Read the instructions/admission requirements carefully.

Dear [redacted],
Your application is in "DRAFT" status at present.

Session:

Apply for:

Application Against:

Undergraduate Program

Graduate Program

UG/PG Program Selection

10. Select the 'UG program' if you are applying for undergraduate and 'PG program' for postgraduate studies.

KUST-CMS

MAIN NAVIGATION

- Home
- Personal Information
- Address Details
- Education Details
- NTS/KUST Test Details
- Program Choices
- Bank Chalan
- Application Summary
- Submit Application

Candidate Personal Information

This information will be used in your degree and transcript. Please fill form carefully.

Email: Name:

Profile Picture: No file chosen

Date of Birth*: CNIC/Form-B*:

Father Name*: Father CNIC*:

Gender*: Mobile Number*:

Religion*: Domicile*:

Domicile Picture*: No file chosen

Do you need Hostel?*: Yes No

Personal Information

11. Fill the online form, upload recent passport size photograph (with plain background), and submit the form. Successful submission of form will be confirmed through an e-mail by KUST Admission Directorate.
12. Candidate has to fill his/her name and Father name spelling as per secondary school certificate /equivalent qualification.
13. Photograph should be formal passport size, (full face studio picture) without sunglasses and only in png, gif, jpg, jpeg format less than 500KB. Photograph should not be more than six months old.
14. Mention CNIC or NICOP issued by NADRA.

The screenshot displays the 'Address Information' page in the KUST-CMS system. The page title is 'Address Information' and the user is logged in as 'Fazal'. The left sidebar shows the main navigation menu with options like Home, Personal Information, Address Details, Education Details, NTS/KUST Test Details, Program Choices, Bank Chalan, Application Summary, and Submit Application. The main content area is titled 'Address Information' and contains three sections: 'Permanent Address', 'Current Address', and 'Guardian's Address'. Each section has an 'Address' field, a 'Districts' dropdown menu, and a 'Cell No' or '*Phone' field. The 'Current Address' section has a checkbox for 'Same as permanent address'. The 'Guardian's Address' section has radio buttons for 'Same as permanent address' and 'Same as current address'.

Address/Contact Information

15. Fill the address details section, if your current address is different than permanent, fill different else click on '**same as permanent**'.
16. Mention your present Postal Address where your mail can be delivered.
17. Mention the phone numbers which is active for receiving the calls and SMS.

KUST-CMS Fazal

MAIN NAVIGATION

- Home
- Personal Information ✓
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Candidate Qualification Details

Home » Education » Candidate Qualification

Please select your academic record from SSC.

Degree * Year of Passing *

Board/University * Major (I.e. Subjects) *

Obtained Marks *

Total Marks *

Details Marks Certificate No file chosen

Degree/Original Certificate No file chosen

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Academic Information

18. Fill the education details and start from the lowest “**SSC/Matric**” and so on.
19. While entering marks of Matric and FSc / FA part-1, keep FSc part-2 row blank. Marks against FSc part-2 be only filled if FSc has been completed.
20. Enter your NTS/HEC HAT/EATA marks details, if you didn’t appear in test yet, click on ‘**No**’ and choose your test date as per NTS/Entry Test general schedule.

Note: After passing your NTS exam you can send your result card and marks detail at admissions@kust.edu.pk / call at 0343-1652837 for further queries.

KUST-CMS

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Program Choices Details

Program Choice

Add

Applied Programs

| Program Choice | Actions |
|----------------|---------|
| BS (Physics) | Delete |

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Program Choices

21. Select the program choices you want to apply, you can choose/add more than one discipline/program in your application.
22. You can change and remove the program at the time of apply and your '**Fee Challan**' will be generated accordingly.

KUST-CMS □

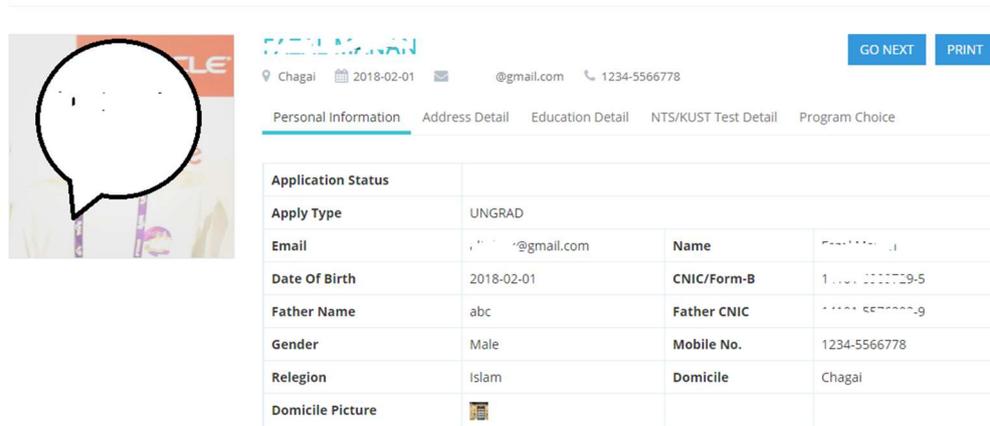
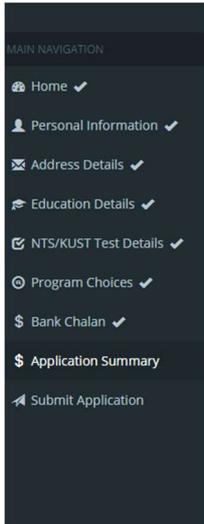
Form Fee Admission Form Fee

Print Fee Slip Go Next

| Kohat University of Science & Technology Fee Slip for Fall-2019 | | Kohat University of Science & Technology Fee Slip for Fall-2019 | | Kohat University of Science & Technology | |
|----------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------|---------------------|
| Account No. | 00427991830103 | Account No. | 00427991830103 | Account No. | 00427991830103 |
| HBL Branch Name: | | HBL Branch Name: | | HBL Branch Name: | |
| Challan No | 2019-NADM-FEE-35266 | Challan No | 2019-NADM-FEE-35266 | Challan No | 2019-NADM-FEE-35266 |
| Application Id. | 35266 | Application Id. | 35266 | Application Id. | 35266 |
| Student's Name | Fazal Manan | Student's Name | Fazal Manan | Student's Name | Fazal Manan |
| Father's Name | abc | Father's Name | abc | Father's Name | abc |
| Fee Due Date | 2019-06-30 | Fee Due Date | 2019-06-30 | Fee Due Date | 2019-06-30 |
| Fee Details | | Fee Details | | Fee Details | |
| Form Fee | Rs. 700/- | Form Fee | Rs. 700/- | Form Fee | Rs. 700/- |
| Total Fee: Rs. 700/- | | Total Fee: Rs. 700/- | | Total Fee: Rs. 700/- | |
| Amount Paid: _____ | | Amount Paid: _____ | | Amount Paid: _____ | |
| You are requested to pay form fee before due date. After that your form will not be acceptable. | | You are requested to pay form fee before due date. After that your form will not be acceptable. | | You are requested to pay form fee before due date. After that your form will not be acceptable. | |
| Authorized Signatures with stamp | | Authorized Signatures with stamp | | Authorized Signatures with stamp | |
| Bank Copy | | Bank Copy | | Bank Copy | |
| Kohat University of Science & Technology | | Kohat University of Science & Technology | | Kohat University of Science & Technology | |
| Application Id. | 35266 | Application Id. | 35266 | Application Id. | 35266 |
| Student's Name | Fazal Manan | Student's Name | Fazal Manan | Student's Name | Fazal Manan |
| Fee Due Date | 2019-06-30 | Fee Due Date | 2019-06-30 | Fee Due Date | 2019-06-30 |
| Form Fee | Rs. 700/- | Form Fee | Rs. 700/- | Form Fee | Rs. 700/- |
| Amount Paid: _____ | | Amount Paid: _____ | | Amount Paid: _____ | |

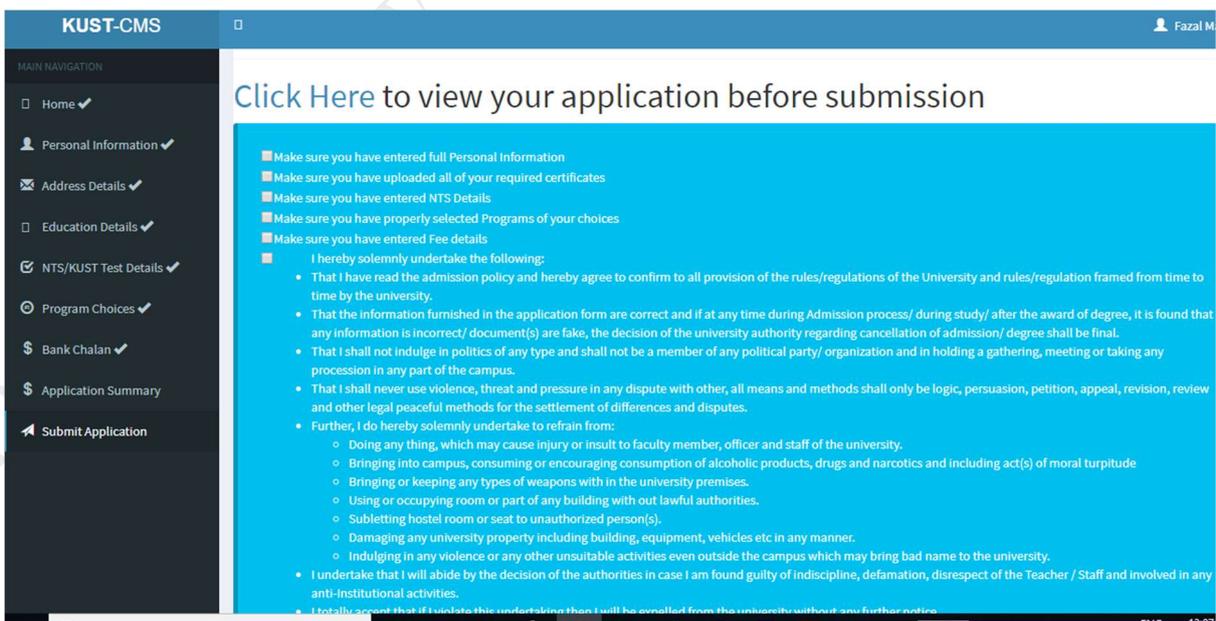
Fee/Bank Challan Details

23. Candidates are required to generate and print their Bank Challan.
24. Candidates can deposit registration fee with any branch of HBL. Fee deposit will be verified through e-mail within 02 days of payment.
25. Candidates failing to deposit admission dues within the given time will not be considered for admission any further.



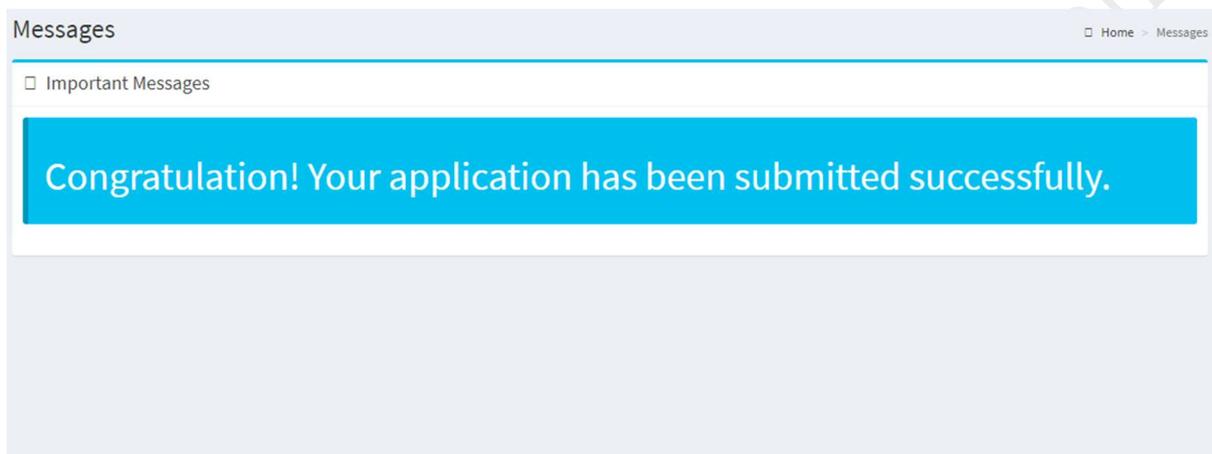
Application Summary

- 2. Once again read the form carefully and make changes if necessary. You will not be able to make changes thereafter.
- 26. Candidate can print **Application Summary** for his/her own record.



Declaration

27. Ensure correct filling of form and full information required in online application for KUST admission.
28. Click on **Submit Application**.

**Note:**

- a) *Confirm that your form is submitted successfully, and you have received the confirmation email from KUST Admission Directorate.*
- b) *Misrepresentation of facts or false information will lead to cancellation of candidature/admission at any stage.*
- c) *When you are offered admission for certain discipline, you have to deposit the fee within the given time, otherwise admission will be cancelled*

Feedback

A feedback link is available on My Account page. Your valued feedback will help us in improving the existing registration process.